Student's name:				Provider's Name:	
Student's date of birth:		PA Secure ID		Provider's Title:	
School:		Date:		Provider's Signature:	
Diagnosis/symptom(s):				☐ Early Intervention	☐ School Age

Service	Treatment			Refer to the keys below for an explanation of the treatment codes and progress indicators		
Date	Start Time	End Time	Treatment Key (see Pg 2)	Service Type	Progress Indicator Key	Description of Service (daily notes on activity, location, and outcome)
				☐ Indiv. ☐ Group		
				☐ Indiv. ☐ Group		
				☐ Indiv. ☐ Group		
				☐ Indiv. ☐ Group		
				☐ Indiv. ☐ Group		
				☐ Indiv. ☐ Group		
				☐ Indiv. ☐ Group		
				☐ Indiv. ☐ Group		
				☐ Indiv. ☐ Group		
				☐ Indiv. ☐ Group		
				☐ Indiv. ☐ Group		
				☐ Indiv. ☐ Group		

Service Type:	
D = Direct	**PA** = Provider Absent
PNA = Provider Not Available	**DM** = Direct Session: Make-up Session
SA = Student Absent	**SNA** = Student Not Available

Progress Indicator Type		
Mn = Maintaining	**Pr** = Progressing	**In** = Inconsistent
Rg = Regressing	**Ms** = Mastering	

Treatment Key:

1	Direct	Communicating with the student, family, service providers, educators, and others relating to student's history, mental status or behavior or Individual Behavior Plan. (Student must be present.)
2	Direct	Conducting individual psychotherapy.
3	Direct	Crisis Assistance.
4	Direct	Other Direct Service

Notes:

- The Treatment Key should not be considered an all-inclusive list. Providers may use "Other Direct Service" but must provide a clear description of the service in their comments.

- All Direct Services must be face-to-face with the student in order to be compensable through the School-Based ACCESS Program.

- Use the "Service Provider Evaluation Log" for evaluations and/or assessments.